

PREPARE IN DUPLICATE

SRB 400 C

1. TITLE OF REPORT (If a fill-in report include Form No.)

400 C CRUN OFF/DIV CHGES

2. TYPE OF REPORT	STATISTICAL
	NARRATIVE
	MACHINE-NAME LISTING

3. FUNCTIONAL AREA

PERSONNEL	TRAINING	ADMIN. GENERAL
LOGISTICS	SECURITY	OTHER (specify)
MEDICAL	FINANCE	

4. NO. OF COPIES PREPARED

5. FREQUENCY (weekly, monthly, quarterly, etc.)

Monthly

6. DISTRIBUTION (No. of components not number of copies)

7. FORMAT (memorandum, form computer print-out, etc.)

CP-O

8. ADP PROCESSING

YES	IF YES GIVE ADP PROCESSING NO.
NO	EP 400 C

9. DIRECTIVE AUTHORITY REQUIRING REPORT

10. PREPARING COMPONENT (include lowest level contributing information to report)

OCS/OPERATIONS

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	HOURS PER REPORT	COST PER REPORT	TIMES PREPARED	COST PER YEAR
GS06-3	4.21	.143	.60	12	7.20

B. COSTS OF COMPUTER PRODUCED REPORTS

			.75	12	9.00
					\$ 16.20

COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

13. FUTURE GOALS

PROPOSED BY COMPONENT FOR THIS REPORT

RETAIN AS IS

 OTHER (explain)

ESTIMATED SAVINGS

MAN-HOURS

DOLLARS

CHANGE

DISCONTINUE

DATE OF INVENTORY

2 NOV 1970

STAT